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| Dear Collaborator,Welcome to TeamMood. Communication within the team is important, that is why we’ve decided to implement a tool to make everyone’s voice heard.**WHAT?**TeamMood helps you and our team improve the work environment by assessing the employees’ morale at work and fostering feedback from team members. In this way, by expressing yourself freely, your colleagues and managers will be able to react and work together to find areas for improvement.**WHEN?**Starting January 1st of May, 2024.**HOW? EASY** 😊**Step 1:** Once a day, you will receive an automated email asking you to rate your working day. |

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| **Step 2:**We encourage you to add an anonymous comment in order to express what’s on your mind, and thus to build a better team by looking after everyone’s feedback.**Step 3:**Once completed, you will be directed to TeamMood’s dashboard where you can check your Team’s overall morale.Your feedback along with your teammates’ is anonymous. Only you and your team can see anonymous contributions. |

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| **ANY QUESTION?**Feel free to reply to this email if you have any question or to contact the TeamMood team at support@teammood.com, they are here to help you too!

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| TeamMood is a great way to pinpoint issues, share improvement ideas, and make our team move in the right direction in an anonymous way. We really hope we’ll all make the most of it!Thank you,Jane Doe and TeamMood |

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